# Daily scrum facilitator guide

The Daily scrum will be a meeting through the Teams channel “Daily Scrum”, which will be created for this purpose. The meeting will last about 15 minutes.

As the main purpose of these meetings is to focus on progress toward the Sprint Goal, I think it would be a good idea to start the meeting by remind them the sprint goal. After that, we all take the turn to answer the next questions:

1.- What task were you working on yesterday?

- Was the task complete?

- Was there anything that you had particularly struggled?

- If so, what did you do to resolve it?

2.- What are you going to work on today?

3.- Is there any impediments that you are currently facing? If so, which ones?

For these daily meetings the spring backlog will be shown in the team leader screen, so everyone can see it.

**Remember!** The purpose of these daily meetings is to inspect the progress toward the sprint goal so we can adapt better the next backlog as needed! We also can check if anyone is specially straggling with something and give them a hand.